ELLESBOROUGH PARISH COUNCIL

Clerk: Mr John McKeown, Windward, North Lee Lane, Terrick, Aylesbury HP22 5YB Telephone: 07880 732574. E-mail: clerk@ellesborough.org.uk

**To: Members of the council**

**You are summoned to attend the Annual General Meeting as described below: -**

**Members of the public are invited to attend.**

**There will be a 15-minute open forum at the end of the meeting when the parishioners of Ellesborough are invited to address the Council. Each individual will be limited to speak for no more than three minutes as per the standing orders as amended 29th October 2022**.

**AGENDA FOR A MEETING OF ELLESBOROUGH PARISH COUNCIL TO BE HELD ON MONDAY 12th May 2025 AT 7.30 PM (Issued 3rd May 2025)**

**Please note this meeting will be held in Ellesborough Parish Hall**

**Item 3.1 Chairman.** To elect the Chairman of the Council for the coming year.

**Item 3.2** **Chairman's Declaration of Acceptance of Office.** To receive the

Chairman's Declaration of Acceptance of Office.

**Item 3.3 Vice Chairman.** To elect the Vice-Chairman of the Council for the coming year.

**Item 3.4 Vice-Chairman's Declaration of Acceptance of Office.** To receive the Vice-Chairman's Declaration of Acceptance of Office.

**Item 3.5 Appointment of new Councillor** - To assign Councillor’s responsibilities:

1. Planning Comment Co-ordinator.
2. Recreational Facilities (Playground, playing field, allotments & biodiversity).
3. Transport and Road Safety.
4. Village Hall Management Committee.
5. Footpaths and Rights of Way and Dunsmore
6. HS2 Co-ordinator

**Item 3.6 Councillor's Declarations of Acceptance of Office.** To receive the Councillors Declarations of Acceptance of Office.

**Item 3.**7 **Councillors Election Expenses** forms to be completed

**Item 3.8** **Apologies**. To receive and accept apologies for absence.

**Item 3.9 Declarations of Interest**. For Councillors to declare any personal or prejudicial interests for items on the agenda and to submit their Declarations.

**Item 3.10 Minutes**. To approve and sign the minutes of the Parish Annual General Meeting of Ellesborough Parish Council held on 20th May 2024.

**Item 3.11 Road Safety Issues.** To discuss road safety matters.

**Item 3.11.1 MVAS Update**

**Item 3.11.3 Coombe Hill Car Park & Verge Damage**

**Item 3.12** **Recreational Facilities.** To discuss any issues on the recreational facilities, and the allotments, car park sign, and playground inspection.

**Item 3.12.1 Playground inspection for 2025**

**Item 3.12.4 Playing field**

**Item 3.13 Finance**. To approve payments, check bank balances and approve the accounts. Payments made since last meeting:

800434 £96.00 Granite chips for bridleway

800435 £5.16 Post Crete for new bench

800436 £144.10 BALC Annual subscription

800437 £243.60 Rialtas accounts subscription

800438 £210.00 Fenland Leisure playground inspection

800439 £592.10 Grass cutting April 2025

800440 £30 Alan Weston AGAR Internal audit fees

**Item 3.13.1 Annual AGAR signatures**

**Item 3.14 Planning.** To discuss any outstanding planning issues

**Item 3.15 Affordable Housing.** To discuss the latest position on the affordable housing project

**Item 3.16 Clerk’s Report and Correspondence, Circulars and Consultation Documents.** For the Clerk to report any outstanding issues, late correspondence, circulars, and consultation correspondence.

**Item 3.16.1 Vat Refund**

**Item 3.16.2 Car parking on Wendover Road**

**Item 3.17 Dunsmore**. To discuss any outstanding issues

**Item 3**.**17.1 Footpath through Churchyard**

**Item 3.18 HS2**

**Item 3.19 Annual village party**

**Item 3.20 Matters of Report.** For Councillors to report any additional issues. Items not included on the agenda which require decisions will need to be included on the next agenda.

**Item 3.21 Open forum**. For members of the public to ask questions, raise any issues on items included on the agenda. Items not included on the agenda which require decisions will need to be included on the next agenda.

**Item 3.22 Next Meeting.** The next meeting will be the Annual Parish Meeting on Thursday 15th May 2023 at 8pm in Ellesborough Parish Hall.

03/05/2025

John McKeown Clerk to Ellesborough Parish Council